



STATE OF DELAWARE

Delaware Health Information Network Task Force Meeting**Meeting Minutes – October 8, 2019**

1 Amanda McAtee, Task Force Co-Chair and Joint Legislative Oversight and Sunset Committee
2 (“JLOSC”) Analyst, called the meeting to order at 10:05. Other task force members present were
3 Holly Vaughn Wagner, JLOSC Legislative Attorney, Task Force Co-Chair and staff member,
4 Tanner Polce, Policy Director and designee for Lt. Governor Bethany Hall-Long, Dr. Jan Lee,
5 Chief Executive Officer of Delaware Health Information Network (“DHIN”), Randy Farmer,
6 Chief Operating Officer of DHIN, Scott Perkins, General Counsel of DHIN, Elisabeth Scheneman,
7 Delaware Health Care Commission Executive Director and designee for the Secretary of the
8 Department of Health and Social Services (“DHSS”), Dr. Tabatha Offutt-Powell, State
9 Epidemiologist, DHSS Division of Public Health Section Chief and designee for the Director of
10 the Division of Public Health, Dr. Jonathan Kaufmann, designated by the DHIN Board of Directors
11 as an individual who represents data senders, such as hospitals or labs. Dr. Kathy Matt, and Randall
12 Gaboriault were not present. A quorum was met.

13 Co-Chair McAtee welcomed everyone to the meeting and initiated introductions. Co-Chair
14 McAtee asked everyone to review the minutes from the August 27, 2019 meeting. Tanner Polce
15 made a motion to approve the minutes as written, Scott Perkins seconded the motion. The motion
16 carried 8-0, with three absent, Dr. Kathy Matt, Randall Gaboriault, and Dr. Jonathan Kaufmann
17 were not present for the vote.

18 Co-Chair McAtee opened the discussion of JLOSC tabled recommendation #4, the annual Health
19 Care Claims Database (“HCCD”) status report, which the JLOSC approved with both options,
20 January 1, 2020 is the due date of the first report and the annual report is on the DHIN website.
21 There were no comments or questions.

22 Co-Chair McAtee moved on to JLOSC tabled recommendation #6 and introduced Dr. Jan Lee and
23 Scott Perkins who presented a PowerPoint Presentation that spoke on how to maximize the data
24 provided to the HCCD and how to permit more detailed reporting of claims.

25 Co-Chair Vaughn Wagner thanked Dr. Lee for the presentation and opened the floor for questions
26 or comments. Co-Chair Vaughn Wagner stated to the members of the task force that they were
27 information gathering only and any information collected would go back to the JLOSC. Co-Chair
28 McAtee stated that any written comments regarding this task force should be emailed directly to
29 the task force co-chairs.

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31 The task force discussed the schedule of future meetings and Co-Chair McAtee explained that she
32 would circulate Doodle polls to gather availability.

33 The meeting adjourned at 11:29 a.m.

34 Respectfully prepared by:

35 Amanda McAtee and Mark Brainard, Jr., JLOSC Analysts, Joint Legislative Oversight and Sunset
36 Committee.

37 *Access to the audio recording of this proceeding is available upon request.*